

## AGENDA

To all Members of HERSTMONCEUX PARISH COUNCIL  
You are hereby summoned to a Full Council meeting on:  
Monday 17<sup>th</sup> March 2025; 7.00 pm;  
**Herstmonceux Village Information Centre**  
**MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC**

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Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 11<sup>th</sup> March 2025

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**Councillor:** Jo Angear; Ketill Game; Shelagh Game; Peter Goodman; Emma Goodsell; David Harding; Jeremy Harrison; Colin Keane; Bryan Naish; Ian Stewart.

1. **OPENING OF MEETING AND NOTING OF APOLOGIES FOR ABSENCE**
2. **TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
  - i Minutes for Approval and Adoption, meeting dates 17<sup>th</sup> February 2025
  - ii Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **DISPENSATION REQUESTS**
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6. **COUNTY AND DISTRICT COUNCILLORS**
  - i ESCC Cllr received monthly report circulated prior to the meeting
  - ii ESCC Summary of Achievement 2024/2025
  - iii Local Government Devolution updates
  - iv WDC Cllrs received monthly reports circulated prior to the meeting
7. **FINANCE AND GENERAL PURPOSES ITEMS**

**Personnel** - To Receive and Approve any requests or report(s) from the Personnel Committee for noting or action. **A resolution will be made to exclude press and members of the public in the event of making any staffing decisions being made in accordance with the Public Bodies (Admissions & Meetings) Act 1960.**

  - i Any reports / meeting recommendations for Approval or other submitted information for consideration of the Personnel Committee, including mileage claims and any variation to hours – February 2025
8. **FGP Recommended Items for Approval:**

Month end reporting – February 2025

  - i Bank Reconciliations
  - ii Barclaycard Reconciliation
  - iii Bank Summary
  - iv Bank Transfers Report
  - v Statement of Accounts
  - vi Net Cost Centre report – propose any Year End virements
  - vii Payments and Receipts March 2025
  - viii Quotes for Consideration & Recommendation from FGP – plus any further quotes received following publication of this agenda

- ix Other items recommended by Finance and General Purposes Committee including:
- x Any Virements for end of Financial Year Cost Code and Centre balancing

**9. AMENITIES COMMITTEE ITEMS**

- i Any items for Action / Approval arising from January meeting
- ii VE Day 80; 8th May 2025 – diary updates

**10. PLANNING COMMITTEE ITEMS**

- i Any items for Full Council Action / Approval - meeting 4<sup>th</sup> March 2025

**11. PLANNING MATTERS FOR NOTING OR CONSIDERATION AND SUBMISSION OF COMMENTS TO WDC – None received by time of Agenda Publication**

**i. PLANNING MATTERS – HPC**

- Recreation Ground – proposed pathway, Planning requirement exploration
- WD/2023/0374/MAJ and associated activities: Lime Cross Sports Ground Project, Drawing BA2512.02. Highways Pre-Planning feedback – agree actions

**12. GOVERNANCE AND ACCOUNTABILITY; KEY POLICY DOCUMENT REVIEW AS PER BUSINESS RISK MANAGEMENT DIARY OR OTHER**

- i 2025-2028 Contracts Listing
- ii CIL monitoring 2024-2025
- iii Internal Audit Preparation

**13. BUSINESS PLAN 2022 – 2025; NEW OPERATIONAL PLAN 2025-2028**

- i Community Fruit Tree Planting in Herstmonceux
- ii Final monitoring of 2022-2025 plan
- iii Roll over projects to 2025 – 2028
- iv New objectives for 2025-2028

**14. RELEVANT CORRESPONDENCE RECEIVED, INCLUDING AFTER AGENDA PUBLICATION, FOR NOTING OR ACTION**

- i NALC Chief executive's and PCC bulletins
- ii Minutes of the Safer Wealden Partnership JAG Meeting, 11 February 2025
- iii Co-Option Notice Castle Ward
- iv TfSE's Draft Transport Strategy Consultation, Meet the Team, and the Masters Dissertation Scheme
- v BRTA Newsletter March-April 2025 9
- vi Consultation - Help to shape the future of leisure services in Wealden
- vii Sussex Trug Heritage Centre Launch & volunteer Opportunities
- viii East Sussex Rights of Way Access Plan – deadline extension 11 April 25
- ix TfSE Draft Transport Strategy from the Transport Forum

**15. ITEMS FOR THE NEXT AGENDA**

**16. CLOSE OF MEETING**

Date of next meeting – 21<sup>st</sup> April 2025

**Annual Parish Meeting date – 31 March 2025**