

AGENDA

All Members of HERSTMONCEUX PARISH COUNCIL are hereby summoned to the
Herstmonceux Parish Full Council Meeting
Monday 25th April 2022, 7.00p.m
Herstmonceux Village Hall

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC

Meeting called by: Cllr Jenny Alder

Signed: *J C Alder*

Date: 19 April 2022

Councillors: Jenny Alder- **Ch**; Jo Angear; Ketill Game; Emma Goodsell; David Harding; Heather Kenward; Graham Lee; Nick Porter; Bryan Naish; Ian Stewart, Peter Watson.

AGENDA ITEMS

1. **APOLOGIES FOR ABSENCE AND ACCEPTANCE OF APOLOGIES**
2. **TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
 - i **Minutes for Approval and Adoption**, meeting dates 21st February 2022
 - ii Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **MEMBERS DISPENSATION REQUESTS**

Those received after publication of this agenda
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6. **COUNTY AND DISTRICT COUNCILLORS REPORT –**
 - i Monthly reports – circulated prior to this meeting
 - ii Urgent Matters – abandoned cares in WDC car park and on road opposite Malthouse – reported to WDC
7. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**
 - 7.1 **Approval and Ratification** of the following:

Any further payments that cannot be held over to the next meeting
 - 7.2 Additional Matters
 - i. Refurbishment of flagpoles – quote from men's shed for paint & rope etc - £74.15 inc VAT
 - ii. Allotment grass cutting - as 2 quotes received
 - iii. Website course for Maxine to access quote from 2 commune - £150+ VAT
 - iv. Retrospective Antivirus-Encryption renewal for Yr1 - £150.01 + VAT
8. **FINANCE AND GENERAL PURPOSES COMMITTEE**

A resolution will be made to exclude press and members of the public in the event of making any staffing decisions being made in accordance with the Public Bodies (Admissions to Meetings) Act 1960

 - i. **Approval of all Recommendations** as per the Finance and General Purposes Committee, 8th March 2022 including:
 - **Approval and Ratification of Herstmonceux Parish Council Business Plan 2022 – 2025** (presentation at Annual Parish Meeting)

- ii. Finance and General Purposes **Minutes for Approval and Adoption**, Finance and General Purposes meeting date 8th March 2022
- iii. **Approval of all Recommendations** as per the Finance and General Purposes Committee, 12th April 2022 including:
 - **Approval and Ratification of Herstmonceux Parish Council Business Plan 2022 – 2025** (presentation at Annual Parish Meeting)
- iv. Finance and General Purposes **Minutes for Approval and Adoption**, Finance and General Purposes meeting date 12th April 2022
- v. **Approval of all Recommendations** as per the Personnel Sub-Committee, 8th March 2022
- vi. Personnel Sub-Committee **Minutes for Approval and Adoption**, meeting dates 8th March 2022
- vii. Any outstanding Actions

9. **AMENITIES COMMITTEE**

- i. **Approval of all Recommendations** as per the Amenities Committee, 14th March 2022 including:
 - School Crossing Feasibility Discussion Document Recommendations
 - Street Lighting Design Recommendations
 - Public Toilets Discussion Document Recommendations for further action
- ii. Amenities Committee **Minutes for Approval and Adoption**, meeting dates 14th March 2022
- iii. Approval of all Recommendations as per the Amenities Committee, 14th March 2022
- iv. Amenities Committee Minutes for Approval and Adoption, meeting date 14th March 2022
- v. Any outstanding Actions

10. **PLANNING COMMITTEE**

- i. **Approval of all Recommendations** as per the Planning Committee meeting minutes 5th April 2022
- ii. Planning Committee **Minutes for Approval and Adoption**, meeting date 5th April 2022
- iii. **Approval of all Recommendations** as per the Planning Committee meeting minutes 12th April 2022
- iv. Planning Committee **Minutes for Approval and Adoption**, meeting date 12th April 2022
- v. Any outstanding Actions

11. **TO ACCEPT WRITTEN / VERBAL REPORTS AND NOTE CORRESPONDENCE:**

- i. Sports Pavilion update – discuss report submitted by Cllr Naish
- ii. Community Forum – Cllr Lee

12. **PLANNING APPLICATIONS**

- 12.1 Consideration of any applications received. Comments and Observations to WDC
Application No. WD/2022/0497/F Application Type: Full
Expiry date for comments: 21 April 2022
Grid Reference: 563671 112214
Case Officer: Sally Simpson Tel: 01892 602551
Location: THE OLD RECTORY, LIME PARK, HERSTMONCEUX, BN27 1RF
Description: CONVERSION OF GARAGE INTO HABITABLE ANCILLARY ANNEX ACCOMMODATION WITH SIDE EXTENSION TO INCLUDE A VERANDAH.
Applicant: J Finn
Agent: Mr Sam Finnis
Extension permitted for comments 26th April 2022

12.2 ADDITIONAL PLANNING MATTERS

Urgent planning updates

13. BUSINESS AND ACTION PLANNING 2022 – 2025, including Neighbourhood plan management – update

14. CLOSE OF MEETING

Date of next meeting – 16th May 2022