

AGENDA

**All Members of HERSTMONCEUX PARISH COUNCIL are hereby summoned to the
Herstmonceux Parish Full Council Meeting
Monday 21st February 2022, 7.00p.m
Herstmonceux Village Hall**

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC

Meeting called by: **C J Harrison - Clerk to the Council**

Signed: CJ Harrison

Date: 10th February 2022

Councillors: Jenny Alder- Ch; Jo Angear; Ketill Game; Emma Goodsell; David Harding; Heather Kenward; Graham Lee; Nick Porter; Bryan Naish; Ian Stewart, Peter Watson.

AGENDA ITEMS

1. **APOLOGIES FOR ABSENCE AND ACCEPTANCE OF APOLOGIES**
2. **TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
 - i Minutes for **Approval and Adoption**, meeting dates 12th January and 17th January 2021
 - ii Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **MEMBERS DISPENSATION REQUESTS**

Those received after publication of this agenda
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6. **COUNTY AND DISTRICT COUNCILLORS REPORT**
7. **LEDS STREETLIGHTING – LIGHTING STANDARDS COMPLIANCE**
 - Verbal presentation from ES Highways Electrical Supervisor regarding new ES Highways process- guidance and potential impacts
8. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**

Approval and Ratification of the following:
Month end reports –

 - i. Bank Reconciliations
 - ii. Barclaycard Reconciliation
 - iii. Bank Summary
 - iv. Reserves Balance and Transfers report
 - v. Cost Centre report (Net)
 - vi. Payments and Receipts February 2022
 - vii. Any further payments that cannot be held over to the next meeting

Additional matters:

 - i Approval of received quotes for works (not discussed at FGP)
 - ii Any other financial matters which cannot be held over until the next meeting
9. **FINANCE AND GENERAL PURPOSES COMMITTEE**

A resolution will be made to exclude press and members of the public in the event of making any staffing decisions being made in accordance with the Public Bodies (Admissions to Meetings) Act 1960

 - i. **Approval of all Recommendations** as per the Finance and General Purposes Committee, 8th February 2022

- Village Hall Bookings for Jubilee
 - ii. **Finance and General Purposes Minutes for Approval and Adoption**, meeting date 8th February 2022
 - iii. **Any outstanding Actions**
10. **BUSINESS AND ACTION PLANNING 2022 – 2025, including Neighbourhood plan management**
- i Discussion on proposed outline business planning framework for adoption
 - ii Agreement on Public Toilets Discussion Document for submission to Wealden to initiate talks on future of this public amenity
 - iii Update from Sports Pavilion Steering Group
 - iv Dalcour Maclaren Communication regarding water pipes – Amberstone to Windmill Hill
11. **AMENITIES COMMITTEE**
- i. **Proposed Jubilee Sign** – agree:
 - a. Location / siting
 - b. Design layout (wording / landmark image OR as per original specification and quote)
 - ii. **Approval of all Recommendations** as per the Amenities Committee, 24th January 2022
 - iii. **Amenities Committee Minutes for Approval and Adoption**, meeting date 24th January 2022
 - iv. **Any outstanding Actions**
12. **PLANNING COMMITTEE**
- i. **Approval of all Recommendations** as per the Planning Committee, 1st February 2022
 - i. **Planning Committee Minutes for Approval and Adoption**, meeting date 22nd November 2021 - OUTSTANDING
 - ii. **Planning Committee Minutes for Approval and Adoption**, meeting date 1st February 2022
 - iii. **Any outstanding Actions**
13. **TO ACCEPT WRITTEN / VERBAL REPORTS FROM THE FOLLOWING:**
- i Draft Minutes of WDALC meeting 12th January 2022 (circulated prior to meeting)
Any relevant reports received after publication of this agenda that cannot be held over until the next Full Council meeting
14. **CORRESPONDENCE – FOR NOTING, RESPONSE OR OTHER ACTION**
- I. Receipt of any consultation requests
 - OFCOM Postal Regulation Consultation.
 - New Highways Contract out for Tender (ESCC Cllr Report)
 - ESALC updates including Levelling Up the UK white paper, attached is a NALC summary
 - II. Any received following publication of this agenda
15. **ITEMS FOR REFERRAL**
16. **CLOSE OF MEETING**

Date of next scheduled meeting – 28th March 2022.