

AGENDA

**All Members of HERSTMONCEUX PARISH COUNCIL are hereby summoned to the
Herstmonceux Parish Full Council Meeting
Monday 17th January 2022, 7.00p.m
Herstmonceux Village Hall**

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC

Meeting called by: C J Harrison - Clerk to the Council

Signed: CJ Harrison

Date: January 2022

Councillors: Jenny Alder- Ch; Jo Angear; Ketill Game; Emma Goodsell; David Harding; Heather Kenward; Graham Lee; Nick Porter; Bryan Naish; Ian Stewart, Peter Watson.

AGENDA ITEMS

1. **APOLOGIES FOR ABSENCE AND ACCEPTANCE OF APOLOGIES**
2. **TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
 - i Minutes for **Approval and Adoption**, meeting dates 20th December 2021
 - ii Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **MEMBERS DISPENSATION REQUESTS**

Those received after publication of this agenda
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6. **COUNTY AND DISTRICT COUNCILLORS REPORT**
7. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**

Approval and Ratification of the following:
Month end reports –

 - i. Bank Reconciliations
 - ii. Barclaycard Reconciliation
 - iii. Bank Summary
 - iv. Reserves Balance and Transfers report
 - v. Cost Centre report (Net)
 - vi. Payments and Receipts January 2022
 - vii. Any further payments that cannot be held over to the next meeting

Additional matters:

 - i Approval of received quotes for works (not discussed at FGP)
 - ii Any other financial matters which cannot be held over until the next meeting
8. **FINANCE AND GENERAL PURPOSES COMMITTEE**

A resolution will be made to exclude press and members of the public in the event of making any staffing decisions being made in accordance with the Public Bodies (Admissions to Meetings) Act 1960

 - i. **Approval of all Recommendations** as per the Finance and General Purposes Committee, 11th January 2022
 - ii. **Finance and General Purposes Minutes for Approval and Adoption**, Finance and General Purposes meeting date 11th January 2022
 - iii. **Any outstanding Actions**

9. **AMENITIES COMMITTEE**
 - i. Any outstanding Actions
10. **PLANNING COMMITTEE**
 - i **Any outstanding Actions**
11. **TO ACCEPT WRITTEN / VERBAL REPORTS FROM THE FOLLOWING:**

Any relevant reports received after publication of this agenda that cannot be held over until the next Full Council meeting
12. **PLANNING MATTERS**

Consideration of any applications received. Comments and Observations to WDC

 - 12.1 **Application No. WD/2021/2254/F**

Application Type: Full
Expiry date for comments: 26 January 2022
Case Officer: Ms C Rowlands
Location: LOWER BEMZELLS, BEMZELLS LANE, HERSTMONCEUX, BN27 4QN
Description: EXTENSION TO EXISTING SINGLE STOREY BUILDING, TO ALLOW FOR CONVERSION TO A RESIDENTIAL ANNEXE.
Applicant: Mr & Mrs Wenham Agent: Mr Jim Richardson
 - 12.2 **Application No. WD/2021/3015/F**

Application Type: Full
Expiry date for comments: 1 February 2022
Case Officer: Sally Simpson
Location: TROLLILOES BARN, TROLLILOES LANE, TROLLILOES, BN27 4QR
Description: PROPOSED SINGLE STOREY REAR EXTENSION.
Applicant: Mr and Mrs Ryan Fuller Agent: Julian Bluck Designs Ltd
13. **NEIGHBOURHOOD PLAN MANAGEMENT GROUP**
 - i. Public Toilets report consideration
 - ii. Any other action points and updates
14. **CORRESPONDENCE – FOR NOTING, RESPONSE OR OTHER ACTION**
 - I. Receipt of any consultation requests
 - OFCOM Postal Regulation Consultation.
 - II. Any received following publication of this agenda
15. **ITEMS FOR REFERRAL**
16. **CLOSE OF MEETING**

Date of next scheduled meeting – 21st February 2022.