

## AGENDA

**All Members of HERSTMONCEUX PARISH COUNCIL are hereby summoned to the  
Herstmonceux Parish Full Council Meeting  
Monday 20<sup>th</sup> December 2021, 7.00p.m  
Herstmonceux Village Hall**

### MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC

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Meeting called by: C J Harrison - Clerk to the Council

Signed: CJ Harrison

Date: 15 December 2021

**Councillors:** Jenny Alder- Ch; Jo Angear; Ketill Game; Emma Goodsell; David Harding; Heather Kenward; Graham Lee; Nick Porter; Bryan Naish; Ian Stewart, Peter Watson.

### AGENDA ITEMS

1. **APOLOGIES FOR ABSENCE AND ACCEPTANCE OF APOLOGIES**
2. **TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
  - i Minutes for **Approval and Adoption**, meeting dates 16<sup>th</sup> November 2021,
  - ii Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **MEMBERS DISPENSATION REQUESTS**

Those received after publication of this agenda
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6. **COUNTY AND DISTRICT COUNCILLORS REPORT**
7. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**

**Approval and Ratification** of the following:  
Month end reports –

  - i. Bank Reconciliations
  - ii. Barclaycard Reconciliation
  - iii. Bank Summary
  - iv. Reserves Balance and Transfers report
  - v. Cost Centre report (Net)
  - vi. Payments and Receipts December 2021
  - vii. Any further payments that cannot be held over to the next meeting

Additional matters:

  - i Approval of received quotes for works (not discussed at FGP)
  - ii Any other financial matters which cannot be held over until the next meeting
8. **FINANCE AND GENERAL PURPOSES COMMITTEE**

***A resolution will be made to exclude press and members of the public in the event of making any staffing decisions being made in accordance with the Public Bodies (Admissions to Meetings) Act 1960***

  - i. **Approval of all Recommendations** as per the Personnel Committee 15<sup>th</sup> December 2021
  - ii. **Approval of all Recommendations** as per the Finance and General Purposes Committee, 15<sup>th</sup> December 2021, including:  
Skate Park Repairs  
Ecological Survey  
FGP Black Cat Recommendations

Internal Auditor and Payroll Services Recruitment  
- Budget Setting – V4 review

- iii. **Finance and General Purposes Minutes for Approval and Adoption**, Finance and General Purposes meeting date 14<sup>th</sup> December 2021
- iv. **Any outstanding Actions**
- v. **Meetings and Remote Attendance information from ESALC - Agree** any operational changes

9. **AMENITIES COMMITTEE**

- i. **Approval of all Recommendations** as per the Amenities Committee, 22<sup>nd</sup> November 2021
- ii. **Amenities Committee Minutes for Approval and Adoption**, meeting date 22<sup>nd</sup> November 2021
- iii. **Any outstanding Actions**

10. **PLANNING COMMITTEE**

- i. **Approval of all Recommendations** as per the Planning Committee meeting minutes 7<sup>th</sup> December 2021
- ii. **Planning Committee Minutes for Approval and Adoption**, meeting date 7<sup>th</sup> December 2021
- iii. **Any outstanding Actions**

**Planning Matters Updates:**

- Updates – Land at Collins Honda- resident communication regarding arboriculture consultation.
  - i. Updates – Horseshoe
  - ii. Updates – Community Land Trust, written report circulated
  - iii. Updates – Woodland View S278
  - iv. Updates - Woolpack
  - v. Updates – Lime Cross

11. **TO ACCEPT WRITTEN / VERBAL REPORTS FROM THE FOLLOWING:**

Any relevant reports received after publication of this agenda that cannot be held over until the next Full Council meeting

12. **PLANNING MATTERS**

Consideration of any applications received. Comments and Observations to WDC

12.1 **Application No. WD/2021/2550/F**

Application Type: Full

**Expiry date for comments: 23 December 2021**

Case Officer: Sally Simpson Tel: 01892 602551

Location: LITTLE DALMORE, VICTORIA ROAD, HERSTMONCEUX, BN27 4TG

Description: PROPOSED SIDE EXTENSION ALTERATIONS & ADDITIONS

Applicant: Mr & Mrs Paul Latimer

Agent: Mr Peter Kenward

12.2 Appeal by Mr & Mrs N & A Tait (the Appellant)

Site: TAMZYN COTTAGE, 35 DACRE ROAD, HERSTMONCEUX, BN27 4LP

Proposal: PROPOSED TWO STOREY FRONT EXTENSION, REAR BALCONY OVER PORCH AND PROPOSED ROOF LIGHTS ALONG WITH THE ADDITION OF A FRONT DORMER

Planning Inspectorate Ref: APP/C1435/D/21/3287519 Appeal Start date: 8 December 2021

**Agree any representations if any to make.**

12.3 **Application No. WD/2021/2871/F**

Type: Full

**Expiry date for comments: 4 January 2022**

Grid Reference: 562521 114723

Case Officer: Sally Simpson Tel: 01892 602551

Location: SUNNYSIDE, TROLLILOES LANE, TROLLILOES, HAILSHAM, BN27 4QP

Description: PROPOSED SINGLE STOREY FRONT EXTENSION TO FORM  
EXTENDED LIVING ROOM

13. **NEIGHBOURHOOD PLAN MANAGEMENT GROUP**
  - i. Recreation Ground – footpath lighting and CCTV
  - ii. Any other updates
  
14. **ACTION POINTS AND UPDATES**
  - i. LCAV and Parish Council newsletter – circulation of. For noting only.
  
15. **CORRESPONDENCE – FOR NOTING, RESPONSE OR OTHER ACTION**
  - I. Receipt of any consultation requests
  - II. Any received following publication of this agenda
  
16. **ITEMS FOR REFERRAL**
  
17. **CLOSE OF MEETING**

**Date of next scheduled meeting – 17<sup>th</sup> January 2022.**

**Date of additional Full Council meeting to agree final 2022/23 budget to be advised.**