

MINUTES

Herstmonceux Parish Full Council Meeting Tuesday 16th November 2021, 7.30p.m Herstmonceux Village Hall

Councillors in attendance:

Herstmonceux Parish - Jenny Alder- **Ch**; Jo Angear; Ketill Game; Emma Goodsell; David Harding; Heather Kenward; Graham Lee; Bryan Naish; Nick Porter; Peter Watson.

Wealden District – None

East Sussex County Council – None

Clerk/RFO/Admin Assistant in attendance – Clare Harrison / Maxine Hoad

Members of the Public – 2

Number	Item	Action
1. FCL_2021.11.01	APOLOGIES FOR ABSENCE AND ACCEPTANCE OF APOLOGIES The Chair opened the meeting at 7.30pm, welcomed everyone and reminded all that this meeting was being recorded. Apologies had been received from Cllrs: HPC - Ian Stewart WDC - Pam Doodes and Ray Cade Apologies accepted. Cllr Emma Goosdell joined the meeting at 19.35	Apologies recorded
2. FCL_2021.11.02	TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING i Minutes for Approval and Adoption, meeting dates 18 th October 2021 It was RESOLVED to accept that the Minutes of the Full Council Meeting on the 18 th October 2021 be approved. Proposed by Cllr Kenward seconded Cllr Harding. All in favour . Minutes were adopted and signed as a correct record. ii Any outstanding actions Barclays Bank Reserves Transfers There were no other outstanding actions. It was noted that Clarion had cancelled the planned meeting with HPC due to a lack of progression to report.	Minutes to file and website
3. FCL_2021.11.03	DECLARATIONS OF MEMBERS' INTERESTS Declarations of Member's Interests were as declared at beginning of this administration term. Declarations that were specific to this agenda: Cllr Angear – Agenda Item 12.3 - 2584 Cllr Harding – Agenda Item 10.3 – Collins Honda	Declarations recorded
4. FCL_2021.11.04	MEMBERS DISPENSATION REQUESTS There were none.	

5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

FCL_2021.11.05

Standing Orders closed at 19.38 to allow the members of the public to speak about item 12.1 – their planning application.
Standing Orders re-opened at 19.42

For the convenience of the MOP, Agenda Item 12.1 was brought forwards to this stage of the meeting.

6. **COUNTY AND DISTRICT COUNCILLORS REPORT**

FCL_2021.11.06

Cllr Bob Bowdler had submitted a report which can be found at **Appendix 1** in these minutes.

Cllrs Ray Cade and Pam Doodes apologised for the lack of a written report this month but a bulletin from WDC by way of a statement following personal data breach had been circulated to parish and town councils. The District Council will update its third-tier councils in due course.

A copy of the statement can be found at **Appendix 2**.

7. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**

FCL_2021.11.07

Approval and Ratification of the following:

Month end reports – October 2021

- i. Bank Reconciliations
- ii. Barclaycard Reconciliation
- iii. Bank Summary
- iv. Reserves Balance and Transfers report
- v. Cost Centre report (Net)

Agenda Items 7i-v had all been circulated to all prior to the meeting and recommended for approval by the Finance and General Purposes Committee, as per the meeting minutes 9th November 2021. **PROPOSED** for approval by Cllr Kenward. Seconded Cllr Angear. **All in Favour.**

- vi. Payments and Receipts November 2021

The Payments of Accounts (as shown below) had been circulated to all prior to the meeting and recommended for approval by the Finance and General Purposes Committee. The POA included the additional payments as presented and approved by the FGP Committee.

The Clerk presented this month's payments totalling £11,044.19 and receipts totalling £45,906.46.

It was **PROPOSED** by Cllr Harding and seconded by Cllr Watson that all that the presented payments and receipts lists be accepted, and that approval is issued for any payments. **All in favour.** It was **RESOLVED** to authorise expenditure totalling £9,712.80.
RATIFIED

- vii. Any further payments that cannot be held over to the next meeting

The Clerk/RFO requested permission to add two further payments to this month's Payment of Accounts:

Financial reports to file.

All payments to be processed.

- Sussex Trees – supply of Herstmonceux Parish Christmas Trees. £345.01 + £69.00 VAT = £414.01;
- B&Q - Christmas tree light batteries. £47.50

It was **PROPOSED** by Cllr Harding and seconded by Cllr Watson that the additional presented payments be accepted, and that approval is issued for any payments. **All in favour.** It was **RESOLVED** to authorise additional payments totalling £461.51. **RATIFIED.**

Additional matters:

- i Approval of quotes for works
- Children's Play Park safety netting replacement

Allotment Fencing:

As per the FGP Committee query, the clerk advised that SJ fencing had confirmed that digger costs were included in their given quote. Following careful consideration of the recommendation provided by the FGP Committee, it was proposed by Cllr to accept the quotes from SJ Fencing as follows:

To take down and clear approximately 90m of Rabbit Fencing, dig new trench with Digger, then erect New Chestnut Strainers, Struts, and Intermediates, fix and strain top, middle and bottom Galv. line wires, run out and fix 1.2m high Rabbit Netting, 900mm out the ground with a 300mm fold in the ground and then back filled, netting stapled to posts and strainers and clipped to line-wires.

The price is as follows.

NET COST: MATERIALS & LABOUR PLUS DIGGER: £2,045.00p

TOTAL PRICE WITH 20% VAT: £2,454.00p

**Works Order
to be issued**

Children's Play Park Netting:

Following careful consideration of the recommendation provided by the FGP Committee, it was proposed by Cllr to accept the quotes from SJ Fencing.

To fit 6ft high Black Cricket Ball Netting threading metal stretcher bars through and fit them to up rights to hold netting up. Includes cost of Scaffold Towers necessary to complete the work.

The price is as follows.

NET COST: MATERIALS & LABOUR AND TOWERS : £950.00

TOTAL PRICE WITH 20% VAT: £1,140.00

**Works Order
to be issued**

Cllr Game noted that the restraining wire around the children's playpark needed further attention. It was requested that the Clerk discuss this with SJ fencing to see if they can give a cost for this work.

Proposed by Cllr Game, seconded by Cllr Alder. **All in favour.**

- ii Budget Setting – V2 review. All decisions discussed and recorded below are provisional budget setting and not the end budget figures for the 2022-2023 budget.

It was suggested that The Old Surgery expected energy efficiency improvement costs would need adjusting. Cllr Kenward advised that CIL funding could not be used for this. Cllr Alder proposed a schedule of works and estimates for better budget planning. Council agreed to focus on Standard Assessment Procedure survey preparation for EPC re-certification, plus windows and

insulation works for 2022-2023. In the meantime, heat-source pump grants / costs can be researched. Cllr Kenward reminded all that this year's budget would still need to build the reserves for this future work for years 1&2. Cllr Porter offered to lead on this piece of work to establish an action plan. **Proposed** by Cllr Game to include £3,000 in this year's budget setting for preparation administration for The Old Surgery improvement works, seconded by Cllr Porter Alder. **All in favour.**

Contingency budget allocation for staffing cover for annual leave was agreed as £500.00 **Proposed** Cllr Alder, Seconded Cllr Harding. **All in favour.**

Community Forum – No budget currently allocated. Cllr Kenward stated that some projects are already in the budgets. Cllr Lee suggested a provisional Supporting the Community Forum general budget of £1,500. **Proposed** Cllr Lee, Seconded Cllr Watson. **All in favour.**

Council discussed their need to set their operational plan to work in-conjunction with the Neighbourhood Plan and the Community Forum agreed objectives. Cllr Harding will work with the Clerk to prioritise this piece of work. It was proposed to set a provisional budget of £5,000 towards admin time and other costs involved in drawing up of an operational plan. **Proposed** Cllr Harding, Seconded Cllr Porter. **All in favour.**

iii Any other financial matters which cannot be held over until the next meeting

Cllr Angear **proposed the purchase of an extra Christmas Tree**, small size, for in front of the Woolpack at a cost of £40.00 Cllr Goodsell will request the extra tree. Seconded Cllr Kenward. **All in favour.**

Cllr Goodsell to organise

Due to Parish Council staff annual leave, the Clerk requested permission to approach a local resident to ask if they would cover the following:

Clerk's actions.

Public Toilets Opening and Closing plus Cleaning
4th to 11th December (not Sunday 5th)
3rd to 5th January.

The Council noted that the public conveniences would be closed for the period for period 24.12 – 02.01.2022 and that this information would be publicised on the website and facebook page. If the above hoped for cover could not be obtained, then the conveniences would also have to close for these periods.

Admin - social media actions re planned closures

11 November 2021 (2021-2022)

Herstmonceux Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total	
270	ICT Subscriptions Inc 365 ho	08/09/2021	Barclaycard	Barclaycard	Polls For Pages	Code Rubik Inc	Z	76.00		76.00	
271	WC General Maintenance	22/10/2021	Unity Trust Current 20	Cheque000017	Locksmith work on Public Toile	ARM Locksmiths Ltd	S	45.00	9.00	54.00	
272	Trees and Landscaping	22/10/2021	Unity Trust Current 20	cheque300018	Tree purchase	Lime Cross Nursery	S	166.66	33.34	200.00	
273	Phones and Internet Charges	25/10/2021	Unity Trust Current 20	Direct Debit	Clerk Mobile Phone	02	Z	18.25		18.25	
274	GRD Litter Bin Provision / Re	26/10/2021	Unity Trust Current 20	Direct Debit	Waste disposal	Recycling Partnership Ltd	S	53.88	10.78	64.66	
275	Office Copier/Printer - Rental	28/10/2021	Unity Trust Current 20	Direct Debit	Photocopier provision	Principal	S	66.00	13.20	79.20	
276	GRD Dog Bin Emptying	28/10/2021	Unity Trust Current 20	Direct Debit	Dog Bin Emptying	Wealden District Council	S	455.00	91.00	546.00	
277	Barclay Card Payments	28/10/2021	Unity Trust Current 20	Direct Debit	Barclay Card Payment	Barclay card	Z	150.50		150.50	
278	STL Energy Charges	08/10/2021	Unity Trust Current 20	Direct Debit	Street Lighting Electricity Supp	Kent County Council - Laser	S	478.48	95.70	574.18	
279	STL Energy Charges	08/10/2021	Unity Trust Current 20	Direct Debit	Street Lighting Electricity Supp	Kent County Council - Laser	L	40.58	2.03	42.61	
280	HWY Telephone Boxes	23/11/2021	Unity Trust Current 20	Bank Payment	Old Phone Kiosk Repairs	Bit of This, bit of That	Z	550.00		550.00	
281	Other Miscellaneous -Conting	23/11/2021	Unity Trust Current 20	Bank Payment	Poppy Fixings	Wickes	S	5.00	1.00	6.00	
282	HWY Urban Grass Cutting	23/11/2021	Unity Trust Current 20	Bank Payment	Verge Cutting	Honeysett Groundcare	Z	860.00		860.00	
283	Allotment Grass Cutting	23/11/2021	Unity Trust Current 20	Bank Payment	Allotment Grass Cutting	Honeysett Groundcare	Z	150.00		150.00	
284	HWY Maintaining the Parish I	23/11/2021	Unity Trust Current 20	Bank Payment	Posey Green Grass Cutting	Honeysett Groundcare	Z	220.00		220.00	
285	Website Provision	23/11/2021	Unity Trust Current 20	Bank Payment	Website Provision	2commune	S	425.00	85.00	510.00	
286	ICT Subscriptions Inc 365 ho	23/11/2021	Unity Trust Current 20	Bank Payment	Microsoft Office	Uniserve Southeast LTD	S	80.60	16.12	96.72	
287	ICT Support	23/11/2021	Unity Trust Current 20	Bank Payment	Microsoft Office	Uniserve Southeast LTD	S	30.00	6.00	36.00	
288	Hall Hire	23/11/2021	Unity Trust Current 20	Bank Payment	Hall Hire	Herstmonceux Village Hall	Z	81.00		81.00	
289	Hall Hire	23/11/2021	Unity Trust Current 20	Bank Payment	Hall Hire	Herstmonceux Village Hall	Z				
290	HWY Bollards Installation/Ma	05/11/2021	Work Order: HPK	Unity Trust Current 20	Bank Payment	Bollard Works	Gary Simes	S	805.00	161.00	966.00
291	Clerk/RFO Salary	23/11/2021	Unity Trust Current 20	Bank Payment	Clerk Salary	Clare Harrison	Z	1,421.22		1,421.22	
292	Administration Assistant Sala	23/11/2021	Unity Trust Current 20	Bank Payment	Administration Assistant Salary	Maxine Hoad	Z	425.98		425.98	
293	Parish Council Handyman Sal	23/11/2021	Unity Trust Current 20	Bank Payment	Handyman Salary	Jamie Noakes	Z	635.17		635.17	
294	Clerk Tax	06/12/2021	Unity Trust Current 20	Bank Payment	Clerk Tax	HMRC	Z	351.60		351.60	
295	Clerk National Insurance	06/12/2021	Unity Trust Current 20	Bank Payment	Clerk NI	HMRC	Z	151.31		151.31	
296	Clerk National Insurance	06/12/2021	Unity Trust Current 20	Bank Payment	Clerk NI Employer Contributor	HMRC	Z	182.28		182.28	
297	Pension Contribution - Clerk	23/11/2021	Unity Trust Current 20	Bank Payment	Clerk Employee Pension Contrib	East Sussex Pension Scheme	Z	133.77		133.77	
298	Pension Contribution - Empl	23/11/2021	Unity Trust Current 20	Bank Payment	Clerk Employee Pension Contrib	East Sussex Pension Scheme	Z	374.54		374.54	
299	Pension Contribution 2nd Rat	23/11/2021	Unity Trust Current 20	Bank Payment	Clerk Employee Pension Contrib	East Sussex Pension Scheme	Z	69.97		69.97	
300	Admin Assistant NEST Empl	23/11/2021	Unity Trust Current 20	Bank Payment	Admin Asst Employee Pension	NEST	Z	17.75		17.75	
301	Courses and Conferences	23/11/2021	Unity Trust Current 20	Bank Payment	Training	ESALC Ltd	S	250.00	50.00	300.00	
302	ICT Subscriptions Inc 365 ho	09/11/2021	Unity Trust Current 20	Bank Payment	Microsoft Office	Uniserve Southeast LTD	S	80.60	16.12	96.72	
303	Website Provision	09/11/2021	Unity Trust Current 20	Bank Payment	Website Domain Renewal	Uniserve Southeast LTD	S	33.64	6.73	40.37	
304	Trees and Landscaping	23/11/2021	Unity Trust Current 20	Bank Payment	Tree Safety Works	Michael Salvage	S	185.00	37.00	222.00	
305	WC Water Charges	09/11/2021	Unity Trust Current 20	Direct Debit	Water Supply	Business Stream	Z	9.00		9.00	
								NET 9,078.78	VAT 634.02	TOTAL 9,712.80	

6 November 2021 (2021-2022)

Herstmonceux Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
30	CIL Income	19/10/2021	Unity Trust Current 20	Bank Payment	CIL Payment	Wealden District Council	Z	24,576.10		24,576.10
31	Barclay Card Payments	03/10/2021	Barclaycard	Bank Payment	Barclay Card Payment	Unity Trust Current	Z	150.50		150.50
32	Old Surgery Tenant Rent	26/10/2021	Unity Trust Current 20	Bank Payment	The Old Surgery Income	APC Care	Z	2,500.00		2,500.00
								Total	27,226.60	27,226.60

8.
FCL_2021.11.08

FINANCE AND GENERAL PURPOSES COMMITTEE

A resolution will be made to exclude press and members of the public in the event of making any staffing decisions being made in accordance with the Public Bodies (Admissions to Meetings) Act 1960

- i Approval of all Recommendations as per the Finance and General Purposes meeting minutes 9th November 2021 (see minutes for detail) including:
 - Bats Environmental Impact Assessment- approved for ecologist report costs – Clerk to action
 - Purchase of a leaf blower – Cllr Game to assist Parish Council Handyman for suitable model
 - Budget Virements – approved for action
 - Purchase of 2 x tablets – Clerk / Admin Asst to action
 - Website upgrade – approved. Clerk to action

Minutes to file and websites

Proposed Cllr Kenward, Seconded Cllr Porter. All in favour

- ii **Finance and General Purposes Minutes for Approval and Adoption**, Finance and General Purposes meeting dates 9th November 2021

The minutes of the meeting held on 9th November 2021 had been circulated.

It was **RESOLVED** to accept that the minutes of the Finance and General Purposes Meeting, 9th November 2021 be **APPROVED**.

Proposed by Cllr Alder seconded Cllr Kenward. **All in favour**. The minutes were adopted and signed as a correct record.

9.
FCL_2021.11.09

AMENITIES COMMITTEE

i. Any updates for Full Council Approval
The Grounds WG requested approval for the commissioning of an environmental impact assessment for the BATS at the recreation ground. As per agenda item 8

10.
FCL_2021.11.10

PLANNING COMMITTEE

i **Planning Committee Minutes for Approval and Adoption**
There were no outstanding minutes due cancellation of the November Planning Committee meeting.

**Minutes to
file and
website**

ii Any outstanding actions
There were none.

Other Planning Matters:

Planning Matters Updates:

i Updates – Land at Collins Honda, including Ombudsman
The complaint to the Ombudsman, against WDC, had been submitted on 11th November 2021.

Cllr Harding left the meeting at 20.41 and returned at 20.42.

ii Updates – Horseshoe
A Cordage representative had confirmed that work was planned to start on site as from January 2022. Cllr Watson suggested that Cordage may need a reminder to remove the pub furniture on Posey Green.

- iii Updates – Community Land Trust
- iv Updates – Woodland View S278
- v Updates - Woolpack
- vi Updates – Lime Cross

The Planning Officer has recommended objection to the latest proposed changes.

11.
FCL_2021.11.11

TO ACCEPT WRITTEN / VERBAL REPORTS FROM THE FOLLOWING:

Any relevant reports received after publication of this agenda that cannot be held over until the next Full Council meeting.

None had been received.

Cllr Kenward requested that all read the report of the meeting that Cllr Kenward had produced on the bus shelter meeting with Derek Ireland

Cllr Goodsell reminded all that the old Bus Shelter needed moving sooner rather than later and that a decision need taking as to where to move it to. Cllr Naish suggested the Colling Honda old storage sheds.

12.
FCL_2021.11.12 **PLANNING MATTERS**
Consideration of any applications received. Comments and Observations to WDC
- 12.1 **Application No. WD/2021/1555/F**
Application Type: Full
Expiry date for comments: (Extension given until 17th)
Case Officer: Ms A Choudhury Tel: 01892 602473
Location: HOLLINGWOOD, THE OLD COACH HOUSE, CHILSHAM LANE, HERSTMONCEUX, BN27 4QG
Description: CONVERSION OF GARAGE INTO STUDIO FOR HOME WORKING AND AMENDMENTS TO GRANNY ANNEXE WHICH INCLUDE ALTERATIONS TO WINDOWS AND DOORS.
- Comments and Observations:**
It was **Proposed to Support this application** by Cllr Porter, seconded Cllr Kenward. **All in favour.**
- 12.2 **Application No. WD/2019/0543/RM**
Location: LAND OFF WEST TERRACE, WEST END, HERSTMONCEUX, BN27 4NT
Discussion of further sight drawings for comments to be made on:
- BA1494.40A Proposed Site Layout
 - BA1494.42A Site Turning Head
 - BA1494.45 Site Turning Head
- Comments and Observations:**
Council support the Highways Report for the proposed amendments, however previous comments still apply.
- 12.3 **Cllr Angear left the meeting at 20.54**
- Application No. WD/2021/2584/F**
Application Type: Full
Expiry date for comments: 23 November 2021
Case Officer: Ms C Rowlands Tel:
Location: PILGRIM COTTAGE, CHURCH ROAD, FLOWERS GREEN, HERSTMONCEUX, BN27 1RJ
Description: REPLACE EXISTING SINGLE STOREY SIDE/REAR EXTENSION, PROPOSED EXTENSION TO FORM ATTACHED TANDEM GARAGE AND ANNEXE AND A PROPOSED DORMER WITHIN EXISTING ROOF SPACE.
Applicant: Mr and Mrs Thompson Agent: Elevations Design Ltd
- Comments and Observations:**
Cllr Game posed a question about the drainage which appeared to lay across neighbouring land.
It was **Proposed to Support this application** by Cllr Kenward, seconded Cllr Watson. **All in favour.**
- Cllr Angear re-joined the meeting at 20.57**
- 12.4 **Application No. WD/2021/2616/F**
Application Type: Full
Expiry date for comments: 23 November 2021
Case Officer: Mr T Balcikonis Tel: 01892 602783
Location: HILLBROW HOUSE, TROLLILOEAS LANE, COWBEECH, BN27 4QR
Description: SINGLE STOREY REAR EXTENSION TO FORM UTILITY ROOM

Comments and Observations:

It was **Proposed** to **Support this application** by Cllr Game, seconded Cllr Goodsell. **All in favour.**

12.5

Application No. WD/2021/2470/F

Application Type: Full

Expiry date for comments: 25 November 2021

Case Officer: Miss C Boddy Tel: 01892 602539

Location: ROCKS FARM, VICTORIA ROAD, HERSTMONCEUX, BN27 4TQ

Description: CHANGE OF USE OF FORMER SALES BUILDING TO HABITABLE USE, ANCILLARY TO THE ENJOYMENT OF THE DWELLING.

Comments and observations to WDC

Comments and Observations:

It was **Proposed** by Cllr Angear to **Support this application**, subject to a S106 tying the building to the main property, seconded Cllr Porter. **All in favour.**

12.6

Cllr Lee left the meeting at 21.04

Application No. WD/2021/2554/F

Application Type: Full

Expiry date for comments: 29 November 2021

Case Officer: Mr A Battams Tel: 01892 602487

Location: GILDRIDGE FARM, NEW ROAD, BN27 1QB

Description: SITING OF 2NO. MOBILE SHEPHERD'S HUTS AND CAMPING PODS FOR HOLIDAY ACCOMMODATION, TOGETHER WITH FORMALISATION OF AN EXISTING ACCESS TRACK

Comments and observations to WDC

Comments and Observations:

Refuse collection and foul drainage access and the lighting scheme were discussed. Council expressed that due to it's locality the lighting would have to be low level to be night skies and environmentally friendly. The application supports Policy 4 of the Neighbourhood Plan in development and sustainability of a local business. It was **Proposed** by Cllr Porter to **Support this application**, seconded Cllr Kenward. **All in favour.**

Cllr Lee re-joined the meeting at 21.09.

13.
FCL_2021.11.13

NEIGHBOURHOOD PLAN MANAGEMENT GROUP

i. Community Forum follow up, date of next meeting
To be finalised but will be first week in December. Clerk to reissue email to community groups and key persons.

Clerks Comms

ii. Recreation Ground – footpath lighting and CCTV – Bat Conservation Trust Guidance Note 08/18

Await response

It was reported that the works to the footpath lighting are due to start on Tuesday 23rd November 2021. An ecology report is being sought from a further organisation, following a declared conflict of interest by the first company that was approached.

An alternative gate mechanism is needing to be considered for new gate which is faulty again.

Cllrs Game and Goodsell investigations

iii. Any other updates
There were none.

14.
FCL_2021.11.14
- ACTION POINTS AND UPDATES**
- i. Vandalism – continued incidents and impact on community HPC are in regular liaison with the PCSO and report on any incidents that they hear of.
 - ii. Parish Council newsletter -newsletter due. All Councillors to contribute. It was suggested that the proposed Community Diary items could go in the newsletter.
 - iii. Queens Platinum Jubilee
 - Agree locations in readiness for tree planting and Clerk to approve planting costs once quoted for
- Defer to Amenities for a final plan. Community Facebook shout out. Clerk to ask Cordage if we can plant on Posey Green ahead of ownership transferal to the Parish.
- Jubilee Bank Holiday Weekend discussions and decisions
- Discussions to decorate the parish with troughs and red, white and blue flowers. Clerk to resend email but defer this discussion more fully until January 2022.
- iv. Community diary suggested events follow up
- Defer this discussion until January
15.
FCL_2021.11.15
- CORRESPONDENCE – FOR NOTING, RESPONSE OR OTHER ACTION**
- i. Cricket Club – Pavilion Letter of Support
- It was proposed by Cllr Porter to support the letter, seconded Cllr Kenward. **All in favour.**
- i. Any received following publication of this agenda
- There were none.
16.
FCL_2021.11.16
- ITEMS FOR REFERRAL**
- There were none other than already mentioned.
Next meeting dates were confirmed / arranged as follows:
- FGP 14th December (regular cycle)
Tenders deadline are noted as of the 14th at Noon.
- Finalising of Budget - Working Group Meeting on Thursday 16th, 2.00pm at the VIC.
- FCL 20th December (regular cycle)
17.
FCL_2021.11.17
- CLOSE OF MEETING**
- The meeting closed at 21.29**

Date of next meeting – Date of next meeting – 20th December 2021

Appendix 1

East Sussex County Council – Parish Report Cllr Bob Bowdler - 1 November 2021

Adult Social Care and Health

East Sussex gains nearly £4million from government to help households through winter
Vulnerable households in East Sussex will be able to access financial help to support them with essentials such as food and utility bills over the coming months as part of the government's Household Support Fund. East Sussex councils will receive £3,896,783.88 of the fund. Those who think they could benefit should contact the council for more details on what will be available in their community.

Children's Services

New Eastbourne special needs school to open in Autumn 2022

A new special needs school for children aged 5-16 is set to open its doors in Autumn 2022. The new school will create 135 local school places for children with autism and/or complex learning and medical needs. The school will be managed by the Southfield Trust on behalf of East Sussex County Council.

Apprenticeship scheme for vulnerable residents launched

An innovative pilot scheme to boost apprenticeships and training vulnerable residents has launched. The Moving On Up Employment and Apprenticeship Scheme will help those in supported and temporary accommodation or at risk of homelessness access apprenticeship placements and vocational training. Participants will receive mentoring support to help with their individual learning, and financial support will be provided so employers can pay a sufficient wage to apprentices so they can ultimately live independently. The pilot scheme will be managed by the council's new Employability for Supported and Temporary Accommodation and Refuges (ESTAR) initiative.

Communities, Economy and Transport

East Sussex County Council announces additional funds in fight against climate change

Councillors have affirmed the importance of ecological planning and protecting natural diversity as the authority continues its efforts to tackle climate change.

At a meeting of the council on Tuesday 14 October, councillors agreed to set aside an extra £8.85 million to be spent on reducing climate change and in improving the county's highways for walkers, cyclists, and motorists. The council has also agreed to write to the county's MPs asking them to press ministers for greater direction, detail, and support to assist the council in delivering on its net-zero target.

Green light for new cycling and walking plan

The council's East Sussex Local Cycling and Walking Infrastructure Plan, which proposes an ambitious network of preferred cycling and walking routes across the county, was agreed by councillors last month.

The county's first plan focuses on areas where there is the greatest opportunity to increase levels of cycling and walking and therefore, to attract external funding, such as the coastal strip and larger market towns in the county. In rural areas, the council will look at how walking and cycling can be supported through its local transport plan.

Ambitious plans to improve bus services in East Sussex

The council's Bus Service Improvement Plan (BSIP) has been backed by the lead member for Transport & Environment ahead of its submission to government. The plan sets out the council's strategy to significantly increase bus use around the county by improving the overall network, making it more reliable, more affordable, and more accessible.

One of the most significant changes proposed is the replacement of many traditional bus routes with Digital Demand Responsive Transport (DDRT) schemes, which would see fixed bus routes replaced with routes which change day-to-day based on passengers booking journeys.

Cash boost for Seaford tree project

Herstmonceux Parish Council
Full Council

clerk@herstmonceuxparish.org.uk / Tel: 01323 833312

The national Local Authority Treescapes Fund has awarded over £299,000 to Seaford to renovate and plant trees across the town.

The successful bid by East Sussex County Council will see over 150 new trees planted by the end of February 2022, and the grant includes three years of follow up maintenance to ensure the saplings are successfully established. The grant also includes a contribution of £2,000 for the local community group 'Trees for Seaford' to help them purchase 90 trees to be planted this season.

Cllr Bob Bowdler 1/11/21

Appendix 2

16 November 2021

Wealden District Council statement following personal data breach

On Wednesday 10 November we became aware that one of our residents had inadvertently been given access to council data online via a cloud based system. We took immediate action to remove access once the error had come to light.

We have reported the breach to the Information Commissioners Office (ICO), with whom we will be fully cooperating in respect of this matter.

In the meantime, we are conducting our own internal investigation to establish the nature of the content shared with the individual concerned. We have so far found that personal data contained within a set of court documents, and that within rent statements from a small number of council tenants (including names, addresses and payment due amounts) was accessed by this individual.

With support from the ICO, we will be doing all we can in the coming days, weeks and months to review all our data management procedures; and where necessary we will strengthen them to ensure that this does not happen again.

The Council's Data Protection Officer will be contacting those affected. We will provide another public update with any further details as our investigation progresses.

We have always prioritised the security of data relating to our residents and customers, but regret that in this instance we have fallen short of the high standards we set ourselves. We sincerely apologise to any affected person for any inconvenience or distress related to this matter.

Ends.

Lucy Salvage
Media and Communications Officer
Wealden District Council
Tel: 07970 233 231
Email: lucy.salvage@wealden.gov.uk