

AGENDA

All Members of HERSTMONCEUX PARISH COUNCIL are hereby summoned to the
Herstmonceux Parish Full Council Meeting
Monday 26th April 2021, 7.00p.m; via zoom

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC
The access details to this REMOTE ZOOM MEETING are:
<https://us02web.zoom.us/j/84197026307>
Meeting ID: 841 9702 6307

Meeting called by: C J Harrison - Clerk to the Council

Signed: CJ Harrison

Date: 14th April 2021

Councillors: Jenny Alder; Jo Angear; Ketill Game; Emma Goodsell; Mick Goodsell; Heather Kenward; Graham Lee; Nick Porter; Bryan Naish; Ian Stewart - Ch.

AGENDA ITEMS

1. **APOLOGIES FOR ABSENCE**
2. **TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
 - i Minutes for **Approval and Adoption**, meeting date 21st March 2021
 - ii Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **MEMBERS DISPENSATION REQUESTS**

Those received after publication of this agenda
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**
 - i Presentation of Payments and Receipts, April 2021, for **Approval and Ratification** including any amendments as per FGP minutes and/or received after this agenda has been published
 - ii And those payments that have been received after this agenda has been published and cannot be held over to the next meeting
7. **FINANCE AND GENERAL PURPOSES COMMITTEE**

A resolution will be made to exclude press and members of the public in the event of making any staffing decisions being made in accordance with the Public Bodies (Admissions to Meetings) Act 1960

 - i. **Approve** any Personnel Sub-Committee Recommendations.
 - ii. **Approval of all Recommendations (please see minutes)** as per the Finance and General Purposes meeting minutes 13th April
 - iii. **Minutes for Approval and Adoption**, Finance and General Purposes meeting date 13th April 2021
 - iv. Public WCs – consideration of long term plans
8. **AMENITIES COMMITTEE**
 - i. **Amenities recommendations for approval**
 - ii. **Minutes for Approval and Adoption** – meeting date 22nd March 2021
 - iii. Retrospective approval of making good of the Recreation Ground
 - iv. Approval for refurbishment of the Telephone box at Cowbeech at a cost of £550 to Full Council, pending sufficient Highways budget.
 - v. Retrospective approval for remaining eighth bollard at Floral Cottage.

9. **PLANNING COMMITTEE**
i **Minutes for Approval and Adoption** – meeting date 6th April 2021
ii Any outstanding actions
10. **TO ACCEPT WRITTEN / VERBAL REPORTS FROM THE FOLLOWING:**
Any relevant reports received after publication of this agenda that cannot be held over until the next Full Council meeting
11. **PLANNING MATTERS**
Consideration of any applications received including those after the publication of this agenda that cannot be carried over until the next Planning Committee Meeting. Comments and Observations to WDC
- Application No. WD/2021/0595/FA**
Application Type: Full - Non Compliance of Condition
Expiry date for comments: 4 May 2021
Case Officer: Ralph Forder Tel: 01892 602496
- Location: HENNERS VINEYARD, CHURCH ROAD, FLOWERS GREEN,
HERSTMONCEUX, BN27 1RJ
Description: MINOR MATERIAL AMENDMENT TO WD/2018/0694/F (EXTENSIONS TO EXISTING BUILDINGS AND UPDATED DRIVEWAY) INVOLVING VARIATION OF CONDITION 6 TO ENABLE PROVISION OF PART MEZZANINE TO PROVIDE OFFICE AND FACILITIES TOGETHER WITH ADDITIONAL WINDOWS AND DOORS.
12. **NEIGHBOURHOOD PLAN MANAGEMENT GROUP**
Any updates needing attention that cannot be held over, as per the Chair's discretion:
i. Policy 8 - Recreation Ground Pathway lighting – **Update**
13. **REVISION OF KEY DOCUMENTS**
i. Scheme of Delegation, business making provision for transactions between 7th May and 21st June
14. **ACTION POINTS AND UPDATES**
i. Letter of Condolence from the Chair to Honourable Secretary of HRH, Prince Philip - Duke of Edinburgh
ii. Preparation for Parish Assembly, 26th April
iii. Items for next Parish Council Newsletter
iv. Lime Cross S278 – any available updates
v. Parish Summer Event – follow up discussions
vi. Co-option Vacancy and next actions
vii. Urgent matters from the Chair that cannot be held over until June 2021 Full Council
15. **COUNTY AND DISTRICT COUNCILLORS REPORT**
This item shall last not more than 15 minutes or at Chairman's discretion
16. **CORRESPONDENCE – FOR NOTING, RESPONSE OR OTHER ACTION**
i. Great British Spring clean litter pick 28th May - 13th June
ii. Any received following publication of this meeting
17. **ITEMS FOR REFERRAL**
18. **CLOSE OF MEETING**

Date of next meeting – To be agreed, 7.30pm