

MINUTES

Herstmonceux Parish Full Council Meeting Monday 15th February 2021, 7.30p.m; via zoom

Councillors in attendance:

Herstmonceux Parish - Jenny Alder; Jo Angear; Ketill Game; Heather Kenward; Graham Lee; Nick Porter; Ian Stewart - Ch;

Wealden District – Pam Doodes; Ray Cade

East Sussex County Council –

Clerk/RFO in attendance – Clare Harrison

Administration Assistant – Maxine Hoad

Members of the Public – None

Number	Item	Action
	AGENDA ITEMS	
1.	APOLOGIES FOR ABSENCE	
FCL_2021.02.01	<p>The Chair opened the meeting at 7.31pm, welcomed everyone and reminded all that this meeting was being recorded via Zoom.</p> <p>Apologies had been received from:</p> <ul style="list-style-type: none">- Cllr Bryan Naish who is unable to take part in remote meetings.- Cllr Mick Goodsell <p>Other Councillors not in attendance were: Cllr Stirling – Reed Cllr Emma Goodsell</p> <p>The Wealden Councillors had notified the Clerk prior to the meeting that they will be joining the HPC FCL following their attendance at another Parish Council zoom meeting.</p> <p>The Chair announced that a letter of resignation had been received from Cllr Stirling-Reed. It was proposed to accept Cllr Stirling-Reed's resignation with regret – the Chair had noted the reasons for the resignation, circumstances which had been exacerbated by COVID lockdown.</p> <p>All Councillors agreed that they would all like to ask Catherine Stirling-Reed if she would continue her efforts with footpaths and environmental projects in which her expertise and passion would be sorely missed otherwise.</p> <p>Councillors requested the clerk to arrange for some flowers to be sent. A letter of thanks will be written on behalf of all at the Council.</p>	<p>Apologies accepted</p> <p>Resignation accepted.</p> <p>Clerks actions</p>
2.	TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING	Minutes to file and website
FCL_2021.02.02	<p>i Minutes for Approval and Adoption, meeting date 18th January 2021</p> <p>The minutes of the meeting held on 18th January 2021 had been circulated. It was RESOLVED to accept that the minutes be</p>	

approved. Proposed by Cllr Game seconded Cllr Kenward. Minutes were adopted and signed as a correct record. All in favour.

i. Any outstanding actions
One minor communication matter is still outstanding.

3. **DECLARATIONS OF MEMBERS' INTERESTS** **Declarations recorded**
FCL_2021.02.03
Declarations of Member's Interests were as declared at beginning of this administration term.
- Cllr Angear expressed an interest in Agenda item 7ii – Grant Application received from Herstmonceux Bowls Club.
4. **MEMBERS DISPENSATION REQUESTS** **Dispensations recorded**
FCL_2021.02.04
It was noted that it is necessary to grant Dispensations for non-attendance for Councillor Bryan Naish throughout the period of remote meetings.
- It was noted that it is necessary to grant Dispensations for non-attendance for Councillor Mick Goodsell through a period of ill health.
- Dispensations have been approved.
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**
FCL_2021.02.05
There were no members of the public present.
6. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**
FCL_2021.02.06
- i Presentation of Payments and Receipts, February 2021, for **Approval and Ratification** including any amendments as per FGP minutes and/or received after this agenda has been published
- A revised payments list had been circulated following FGP and prior to this FCL meeting, to include payment voucher 414. The Clerk presented this month's payments totalling £6,279.68 and receipts totalling £2,717.17
- It was **PROPOSED from Cllr Angear**, seconded by Cllr Game and **AGREED** by all that all that the presented payments and receipts lists be accepted, and that approval is issued for any payments. It was **RESOLVED** to authorise expenditure totalling £6,279.68. **RATIFIED**
- ii And those payments that have been received after this agenda has been published and cannot be held over to the next meeting
- Whilst the Eibe work to the playpark is expected to be completed by the end of the week beginning 22.02.2021, there were no outstanding payments at the time of this month's FCL meeting.

15 February 2021 (2020-2021)

Herstmonceux Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
358	25/01/2021		Unity Trust Current 21	Direct Debit	Photocopier provision	BNP Paribas	S	335.20	67.04	402.24
388	25/01/2021		Unity Trust Current 21	Direct Debit	Phone and Internet charge	o2	S	20.17	4.03	24.20
379	28/01/2021		Unity Trust Current 21	Direct Debit	Barclay Card Payment	Barclay card	Z	15.17	0.00	15.17
267	06/02/2021		Unity Trust Current 21	Direct Debit	Standing Charge Street Lightn	Kent County Council - Laser	Z	4.55	0.00	4.55
268	06/02/2021		Unity Trust Current 21	Direct Debit	Electricity Supply Street Lightn	Kent County Council - Laser	Z	601.62	0.00	601.62
369	06/02/2021		Unity Trust Current 21	Bank Payment	Clerk Tax	HMRC	Z	305.00	0.00	305.00
370	06/02/2021		Unity Trust Current 21	Bank Payment	Clerk NI	HMRC	Z	118.96	0.00	118.96
371	06/02/2021		Unity Trust Current 21	Bank Payment	Clerk NI Employer Contributor	HMRC	Z	145.09	0.00	145.09
381	23/02/2021		Unity Trust Current 21	Bank Payment	LCAV Christmas Cards	LCAV/YouLovePrint	S	256.35	51.27	307.62
382	23/02/2021		Unity Trust Current 21	Bank Payment	LCAV Christmas Cards	LVA/C/ Staples	S	26.98	5.40	32.38
384	23/02/2021	FCL_2020.12.081	Unity Trust Current 21	Bank Payment	Gates	East Sussex County Council	S	223.76	44.75	268.51
394	23/02/2021		Unity Trust Current 21	Bank Payment	IT Support	Uniserve Southeast LTD	S	33.00	6.60	39.60
397	23/02/2021		Unity Trust Current 21	Bank Payment	Photocopier Sundries	Booker	S	13.99	2.80	16.79
398	23/02/2021		Unity Trust Current 21	Bank Payment	Miscellaneous-LCAV/Spend	Amazon	S	5.82	1.17	6.99
400	23/02/2021		Unity Trust Current 21	Bank Payment	Printer Cartridges	Amazon	S	23.62	4.73	28.35
414	23/02/2021		Unity Trust Current 21	Bank Payment	Subscriptions	Uniserve Southeast LTD	S	73.00	14.60	87.60
399	23/02/2021		Unity Trust Current 21	Bank Payment	Miscellaneous-LCAV/Spend	Amazon	Z	15.90	0.00	15.90
401	23/02/2021		Unity Trust Current 21	Bank Payment	Em Plan 02 phone reimburse	o2	Z	55.00	0.00	55.00
402	23/02/2021		Unity Trust Current 21	Bank Payment	Stationary	Amazon	Z	34.59	0.00	34.59
403	23/02/2021		Unity Trust Current 21	Bank Payment	Flowers - LCAV	Boreham Hill Nurseries	Z	70.00	0.00	70.00
404	23/02/2021		Unity Trust Current 21	Bank Payment	Video Edit Countryside	Mr O Gardner	Z	25.00	0.00	25.00
405	23/02/2021		Unity Trust Current 21	Bank Payment	Clerk Salary	Clare Harrison	Z	1,963.37	0.00	1,963.37
406	23/02/2021		Unity Trust Current 21	Bank Payment	Administration Assistant Salary	Maxine Hoad	Z	435.07	0.00	435.07
407	23/02/2021		Unity Trust Current 21	Bank Payment	Parish Council Handyman Sala	Jamie Noakes	Z	467.13	0.00	467.13
408	23/02/2021		Unity Trust Current 21	Bank Payment	Clerk Employee Pension Contrib	East Sussex Pension Scheme	Z	168.17	0.00	168.17
409	23/02/2021		Unity Trust Current 21	Bank Payment	Clerk Employer Pension Contrib	East Sussex Pension Scheme	Z	527.70	0.00	527.70
410	23/02/2021		Unity Trust Current 21	Bank Payment	Clerk Employer Pension Contrib	East Sussex Pension Scheme	Z	113.08	0.00	113.08
Total								6,077.29	202.39	6,279.68

Generated by Scribe

1 of 1

Herstmonceux Parish Council
RECEIPTS LIST

7 February 2021 (2020-2021)

Receipt No Description Supplier

74 Subscriptions 28/01/2021 Barclaycard Barclay Card Payment Barclay card Z 15.17
75 Allotment Fees 29/01/2021 Unity Trust Current 2038C3h2e5q7ue000762 Allotment Fee 62.00
76 Allotment Fees 29/01/2021 Unity Trust Current 2038B3a2n5k7 Payment Allotment Fee 30.00
77 The Old Surgery Income 29/01/2021 Unity Trust Current 2038B3a2n5k7 Payment 2,500.00
79 Allotment Fees 01/02/2021 Unity Trust Current 2038B3a2n5k7 Payment Allotment Fee 44.00
80 Allotment Fees 01/02/2021 Unity Trust Current 2038B3a2n5k7 Payment Allotment Fee 31.00
78 Allotment Fees 04/02/2021 Unity Trust Current 2038C3h2e5q7ue000167 Allotment Fee 35.00

Total 2,717.17

7. FINANCE AND GENERAL PURPOSES COMMITTEE

FCL_2021.02.07

A resolution will be made to exclude press and members of the public in the event of making any staffing decisions being made in accordance with the Public Bodies (Admissions to Meetings) Act 1960

i. **Approve** any Personnel Sub-Committee Recommendations:

It was noted that it had been confirmed by members of the Personnel Sub-Committee and by the Chair of the Council, and conveyed to Payroll, that the date of the Clerks incremental rise to SCP26 was effective as from 18th November 2020, the date that the combined role was initiated. The date is to be recorded in this month's Full Council for ratification to complete the decision making as this was previously agreed but not recorded in the minutes.

As per the recommendations of the Personnel Sub-Committee at this Full Council Meeting, it was proposed by the members of the Personnel Sub-Committee that the Full Council approve the combined Clerk/RFO Job Description.

The recommendations from the Personnel Sub-Committee were **Proposed** by Cllr Porter and Seconded by Cllr Angear. **Approved by all. Ratified.**

Cllr Doodes joined the meeting at 19.40

The Clerk agreed to circulate her Appraisal record to all following this meeting. This was for ease of sharing the discussed activities for supporting HPC to achieve their goals and specific projects.

Clerk to circulate

- ii. **Approval of Recommendations and any completed further actions** as per the Finance and General Purposes meeting minutes 9th February 2021.

The recommendations of the FGP meeting were listed by the Chair to the attending Councillors, including the below:

Bank Reconciliation FY to Date

Ongoing actions by Cllr Kenward and Clerk – bank reconciliation of Unity Trust Current Account - August 2020 to identify if Receipt Transaction 19 in Scribe for the year 2020-2021, showing an adjustment for £100.60 (dated 21.08.2020) is erroneous. Please see FPG Committee minute FGP_2021.02.06ii for full detail.

Clerk and Cllr Kenward

All other bank reconciliations and the bank summary were **approved** by Full Council, as per the recommendations of the FGP Committee.

The proposals to keep all Barclays accounts open for the time being, request online banking facilities and to add Cllrs Stewart, Kenward, Alder and Game, plus the Clerk to the mandates were **approved** by Full Council, as per the recommendations of the FGP Committee.

It was agreed to approve the recommendation of the FGP Committee to return the payment of former Allotment Plot 8B tenant, whose tenancy termination had been agreed (AME_20.11.05) and subsequently approved by Full Council FCL_2020.12.08iii.

Payment to be returned by Clerk

February 2020 Cost Centre report

Noted

VAT return Q3

Noted

CPRE membership renewal

It was **proposed** by Cllr Alder, seconded by Cllr Lee and agreed by all to renew the Council's CPRE membership for a further year at the cost of £36.00. **All in favour**

Clerk to renew membership

Cllr Cade joined the meeting at 19. 47

Renewal of Merrie Harriers Asset of Community Value

Agreed to renew application – prop Kenward sec Porter agreed by all. Ratified

Application to be written and submitted

Approval and Submission of Indemnity Agreement with WDC Retrospective approval for submission

Acceptance of the S106 funding terms for spending of the funds, monitoring of the spend and retrospective approval for returning the

signed Indemnity Agreement was **Proposed** by Cllr Stewart, seconded by Cllr Kenward and **Agreed by all. Ratified.**

COVID winter support fund – Sussex Community Foundation

It was **proposed** by Cllr Alder, seconded by Cllr Kenward and agreed by all to retrospectively approve submission of this application. Cllr Porter to support the Clerk in drawing up of the dissemination criteria and policy (for other partner's approval) should the grant be approved.

It was **proposed** by Cllr Alder, seconded by Cllr Kenward and agreed by all to **approve** the updated Asset register, subject to a re-valuation of The Old Surgery, for which 3 quotes for the re-valuation work were requested to be obtained.

Cllr Porter to forward contact details to the Clerk for valuation purposes.

20.03 Cllr Angear was put in the waiting room and took no part in this discussion or vote.

Grant Applications – further information, consideration and decision

A grant application from The Herstmonceux Bowls Club had been received for support towards a new lawn mower. Whilst it was acknowledged that the Bowls Club were saving towards the hoped for move to a new facility at Lime Cross, due to the level of monies held by the Bowls Club as shown in their accounts, plus the current rent, fresh water and sewerage invoicing free period to the Bowls Club from HPC, Council felt that the Club did not need the support of the Parish Council for the purchase of their new mower at this time.

Clerks letter to Bowls Club

Proposed by Cllr Porter, seconded by Cllr Alder and **Agreed by all.** Motion Carried. Grant refused. **Ratified.**

Bowls Club invoicing to FGP agenda

It was agreed that the Finance and General Purposes Committee re-assess the rent and amenities costs 'waiver' to the Bowls Club to understand the historic decision making behind this, with a potential view to re-instating some charges, should there be no financial risk to the Bowls Club in doing so.

Cllr Jo Angear re-joined the meeting at 20.15

Minutes to file and website

iii. Minutes for Approval and Adoption, Finance and General Purposes meeting date 9th February 2021

The minutes of the Finance and General Purposes meeting held on 9th February had been circulated. It was RESOLVED to accept that the minutes be approved. Proposed by Cllr Game seconded Cllr Porter. Minutes were adopted and signed as a correct record. All in favour.

8.
FCL_2021.02.08

AMENITIES COMMITTEE

i. Amenities recommendations for approval
There were none.

ii. Minutes for Approval and Adoption – meeting date 25th January 2021

The minutes of the Amenities Committee meeting held on 25th January had been circulated. It was RESOLVED to accept that the

Minutes to file and website

minutes be approved. Proposed by Cllr Game seconded Cllr Kenward. Minutes were adopted and signed as a correct record. All in favour.

iii. Any outstanding actions from last committee meeting

iv. Assets Register – **Approve** revised document subject to insurance valuation for Old Surgery.

The revised Asset Register had been formally approved within the FGP recommended for approval items at Agenda Item 7ii

9.
FCL_2021.02.09

PLANNING COMMITTEE

i **Minutes for Approval and Adoption** – meeting date 5th January 2021

These minutes had been approved in the January Full Council.

ii **Minutes for Approval and Adoption** – meeting date 25th January 2021

The minutes of the Planning Committee meeting held on 25th January had been circulated. It was RESOLVED to accept that the minutes be approved. Proposed by Cllr Stewart seconded Cllr Game. Minutes were adopted and signed as a correct record. All in favour.

**Minutes to file
and website**

iii Any outstanding actions

None.

It was noted that there were no February Planning minutes for approval as the meeting had been cancelled.

10.
FCL_2021.02.10

TO ACCEPT WRITTEN / VERBAL REPORTS FROM THE FOLLOWING:

i. Any relevant reports received after publication of this agenda that cannot be held over until the next Full Council meeting

A verbal report was provided by Cllr Lee as an LCAV update: LVAC continues to shop for and keep an eye on around 10 older people. For many others, family, neighbours and online deliveries have picked up the load this time around as should be the case. LVAC will be delivering cakes again to mark the end of February and deliver advanced notice of the Census to non-digital parishioners. LVAC has supported 2 parishioners with recovery of cash from online fraud cases.

11.
FCL_2021.02.11

PLANNING MATTERS

Consideration of any applications received after the publication of this agenda that cannot be carried over until the next Planning Committee Meeting. Comments and Observations to WDC

11.1

WD/2020/2530/F and WD/2020/2530/LB

PROPOSAL TO ADD 2 NO. WINDOWS AT FIRST FLOOR LEVEL, 1 NO. ROOF LANTERN ABOVE THE KITCHEN AND THE OPENING UP OF THE HISTORIC KITCHEN FIREPLACE, INCLUDING THE INSTALLATION OF A NEW FLUE PIPE.
BUCKWELL PLACE, HAILSHAM ROAD, BN27 4JT

**Comments and
Observations
to Wealden**

Comments and Observations:

This application is supported, subject to consent from Listed Building Officer.

Prop Game, Sec Stewart. All in favour

- 11.2 **WD/2020/2410/FR**
RETROSPECTIVE APPLICATION FOR RETENTION OF GATES.
POST MILL HOUSE, WINDMILL HILL ROAD,
WINDMILL HILL, HERSTMONCEUX, BN27 4RT
- Comments and
Observations
to Wealden**
- Comments and Observations:**
Following discussion about the nature of why this application had been brought about, including that the owner may not have realised that planning permissions were necessary, plus discussions regarding the placement and style impacting on the street scene, Council voted on the application.
- There was one objection to the application.
There was one abstention from voting.
4 Councillors voted that they had no objections to the application.
- No objection carried.
- 11.3 **WD/2020/2297/F**
ERECTION OF 5 NO. 2-BEDROOM DETACHED BUNGALOWS AND 1
3-BEDROOM
DETACHED CHALET BUNGALOW, WITH ASSOCIATED ACCESS,
PARKING AND LANDSCAPING.
LAND ADJACENT TO ROMNEY, SQUAB LANE, MAGHAM DOWN,
HAILSHAM, BN27 1PP (Hellingly Ward)
- Comments and
Observations
to Wealden**
- It was noted by all that this application is out of the Parish but that the Council had been approached by their Wealden District Councillor, for Hellingly Ward, David White, and had received public correspondence into the Parish Office requesting the Parish Council to regard the application with a view to submitting comments to the Planning Authority.
- The Clerk advised the Council that the application was therefore on the agenda for potentially two decisions to be made:
1. That the Council agree whether to submit comments and observations
 2. That if the Council agree in favour of submitting a response to this application to the Local Planning Authority, that the Council agree their Comments and Observations.
- The Parish Council agreed on 4 votes to 2, not to comment on this planning application. No further action necessary.
- 11.4 **WD/2020/2296/FA**
MATERIAL AMENDMENT TO APPLICATION WD/2018/2408/F
(REPLACEMENT
DWELLING) INVOLVING A VARIATION OF CONDITIONS 1,2,4 AND
5 IN ORDER TO MAKE ALTERATIONS TO THE DESIGN AND
NUMBER OF WINDOWS, ALTER MATERIALS, ALTER REAR
BALCONY AND INCREASE THE FOOTPRINT SWANMORE,
CHURCH ROAD, FLOWERS GREEN, BN27 1RJ
- Comments and
Observations
to Wealden**
- Comments and Observations:**
The Council have no objections towards these minor changes.
- Proposed Cllr Game Seconded Cllr Kenward
Comments agreed by all.

11.5 **TM/2021/0043/TPO**
WORK AS PER SCHEDULE WITHIN TREE PRESERVATION ORDER
(HERSTMONCEUX)
#NO 2, 1991. BADER INTERNATIONAL STUDY CENTRE,
HERSTMONCEUX CASTLE,
TPO For information only – no action necessary

11.6 WORK AS PER SCHEDULE WITHIN TREE PRESERVATION ORDER
(HERSTMONCEUX) **TPO/2009/0023**, APRIL COTTAGE, CHURCH
ROAD, CHAPEL ROW, BN27 1RG.
TPO For information only – no action necessary

12. **NEIGHBOURHOOD PLAN MANAGEMENT GROUP**
FCL_2021.02.12 Any updates needing attention that cannot be held over, as per the
Chair's discretion:

- i. Policy 6 – Children's play park finishing
Update provided by Cllr Game and the Clerk. All equipment is now
installed, the fencing is being worked on and all works, excepting the
new safety surfacing are anticipated to be complete by the end of this
week. The safety surfacing is due to be laid as from the beginning of
next week – 22nd March. Eibe are very apologetic for the amount of
time this project has taken to be completed and are as frustrated as
anybody else with the hold ups caused by the weather.
- ii. Policy 8 - Recreation Ground Pathway lighting – **Update**
Other companies to be sought to quote for the work as no response
has been forthcoming from the contact that ESCC provided.

13. **ACTION POINTS AND UPDATES**
FCL_2021.02.13 i. WD/2015/0090/MAO S106 – any available updates
It was reported that the work has started on the Bus Stops.
Councillors expressed their concerns about narrow width of the new
entrance although the entrance has been instated as according to the
plans and planning conditions. Council's concerns include road safety
caused by the potential back up of traffic along the main road as two-
way traffic is using the site entrance

The clerk was requested to contact East Sussex Highways and our
SLR contacts to request a site visit to enable officers to view the
voiced site access road safety concerns. The Parish Council wish for
verification that ES Highways were in agreement of any access
amendments.

Further correspondence was requested to be sent to the Planning
Officer following her response to previous Parish Council
communication regarding the site entrance.

Cllr Ray Cade was asked to comment at 20.54

Cllr Ray Cade advised that he would look into the given exemption to
the restriction of the Lime Cross access for which the Parish Council
still had some outstanding Condition 19 consent information
clarification needed by WDC.

Cllr Cade offered to meet with the Parish Council to discuss their
concerns and any further queries they had in more detail, including
the above, surface water solution proposals and the housing type mix.

**Clerks
Communi-
cation**

ii. Census preparation – updates

Herstmonceux Parish Council and community organisations in the parish are supporting this roll out of the 2021 Census. This census will be on-line so as a community, we are liaising with our local Census Co-ordinator to provide solutions to assist those members in our parish without internet connection, or those without access to the technology needed, to still participate.

iii. Postponement of Annual Parish Meeting – agree any year end communication to the Parish

Due to COVID restrictions, the Parish Council regrettably agreed to postpone their Annual Parish Meeting which is traditionally held on the 3rd Monday in March. It was agreed by all that a new page be introduced on the Parish Council website to present the end of year information reports that would usually be presented to the electorate. The Council agreed to run the parish meeting later in the year if they could, government guidelines allowing.

Reports from the Chair and RFO and any other willing contributor. Website addition.

iv. Review of Herstmonceux Parish Neighbourhood Plan (Policies) – Working Group to be agreed and meeting date to be set.

Cllr Lee spoke of his idea for a community forum to assist the council in planning and delivery for improvements for the Parish, including driving forwards the aims and objectives of the Herstmonceux Parish Neighbourhood Plan. Further discussion for this item was agreed to be deferred to the March FCL agenda.

v. Climate Emergency considerations action – Research update from office staff. Working Group to be agreed and meeting date to be set

A report from the office staff had been circulated prior to the meeting. Cllr Porter highlighted the need to develop a strategic plan for actions for both this and the agenda item above. This proposal was **Agreed in Principle**, all acknowledging the need for developing this further. The Clerk is to plan to introduce the idea to the parish on social media. It was **agreed by all** that once a social media introduction to the idea has been drafted, FCL will approve it by email for publication.

Clerks / Admin actions

vi. Any urgent matters from the Chair that cannot be held over until March 2021 Full Council

There were none.

14.
FCL_2021.02.14

TO APPROVE THE FOLLOWING NEW OR REVISED DOCUMENTS

i. HPC **Co-Option Policy**

The proposed Co-Option Policy had been circulated prior to the meeting. It was RESOLVED to accept that the Co-Option Policy be approved. Proposed by Cllr Game, seconded Cllr Kenward. All in favour.

Policy to the website

ii. **Complaints Procedure**

The updated Complaints Procedure had been circulated prior to the meeting. It was RESOLVED to accept that the Complaints Procedure be approved. Proposed by Cllr Game, seconded Cllr Kenward. All in favour.

Procedure to the website

iii. Information regarding Scheme of Delegation – For approval March 2021

Clerk to draft

The idea was agreed in principle by all. Scheme of delegation to be drafted.

15. **COUNTY AND DISTRICT COUNCILLORS REPORT**

FCL_2021.02.15 Cllr Pam Doodes gave an overview was given on the successful management of all services of the different District Council departments throughout lockdown and the snow and ice

Local elections 6th May – Wealden are rising to the challenge of delivering the elections within COVID restrictions and guidelines.

Holding the Council meetings on line has increased public attendance.

Planning and enforcement site visits are challenging due to COVID. There is necessary strict adherence to H&S Risk Assessments required.

The WDC COVID re-start recovery plan is available on the website at this link:

<https://council.wealden.gov.uk/documents/s72812/covid%20restart%20and%20recovery.pdf>

Dementia Support in East Sussex held a successful sing and chat afternoon on Zoom resulting in high levels of participation from residents. Please refer any dementia sufferers to DSES 0345 60 80 191 or find our more information through the link below:

<https://www.eastsussex.gov.uk/socialcare/healthadvice/mental-health/dementia/support/>

Admin to post these 3 links on HPC facebook

Cllr Ray Cade addressed the Parish Council and reminded all of the many grants and support schemes available for local businesses, all information to be found on line on the Wealden website, a summary of which can be found on the link below:

<https://www.wealden.gov.uk/press-and-media/coronavirus-covid-19-latest/grants-and-support-for-businesses/>

The Council were informed of a new initiative of the District Council of their leasing of an apartment on a warden assisted complex in nearby Westham to ASPIRE, a charity for those with spinal injuries. The arrangement is to offer a rehabilitation opportunity for those being released from hospital care, prior to them going home.

Cllr Cade updated all on the revisions to the Housing Assistance Finance Policy in which the scope is now widened. The Council has a key role in helping elderly, disabled and vulnerable residents to adapt, improve and maintain their homes and the new policy proposals include criteria for adaption of facilities to support dementia sufferers to stay in their homes, and facilitating support for hospital discharge patients.

16. **CORRESPONDENCE – FOR NOTING, RESPONSE OR OTHER ACTION**

FCL_2021.02.16

i. Sussex Day – June 2021
Date noted.

ii. Woolpack Hoarding – artwork theme

Admin to find out more about this day

Office staff to post theme

Public consultation for ideas prior to feeding back to the Hobden family.

**ideas on
social media**

iii. Members Allowances

Cllr Lee has submitted forms to enable change to his previous decisions.

No other changes.

**Forms to
payroll**

iv. Any received following publication of this meeting
There were none.

17.
FCL_2021.02.17

ITEMS FOR REFERRAL

As per the agenda

A request to re-visit discussions and actions on the Support to Grow Your Own health scheme.

A request to the Clerk to contact the management company for the North Lodge residencies to advise them of the need for external maintenance on the properties.

**Clerks /
Admin
actions**

18.
FCL_2021.02.18

CLOSE OF MEETING

The meeting closed at 21.42

Date of next meeting – Monday 15th March 2021, 7.30pm