

AGENDA

All Members of HERSTMONCEUX PARISH COUNCIL are hereby summoned to the
Herstmonceux Parish Full Council Meeting
Monday 18th January 2021 7.30p.m; via zoom

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC
The access details to this REMOTE MEETING are Zoom Meeting
<https://us02web.zoom.us/j/86349019975>
Meeting ID: 863 4901 9975

Meeting called by: C J Harrison - Clerk to the Council

Signed: CJ Harrison

Date: 7th January 2021

Councillors: Jenny Alder; Jo Angear; Ketill Game; Emma Goodsell; Mick Goodsell; Heather Kenward; Graham Lee; Nick Porter; Bryan Naish; Ian Stewart - **Ch**; Catherine Stirling-Reed.

AGENDA ITEMS

1. **APOLOGIES FOR ABSENCE**
2. **TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
 - i Minutes for **Approval and Adoption**, meeting date 14th December 2020
 - ii Minutes for **Approval and Adoption**, meeting date 12th January 2021
 - iii Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **MEMBERS DISPENSATION REQUESTS**

Those received after publication of this agenda
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**
 - i Presentation of Payments and Receipts, January 2021, for **Approval and Ratification** including any amendments as per FGP minutes and/or received after this agenda has been published
 - ii And those payments that have been received after this agenda has been published and cannot be held over to the next meeting
7. **FINANCE AND GENERAL PURPOSES COMMITTEE**

A resolution will be made to exclude press and members of the public in the event of making any staffing decisions being made in accordance with the Public Bodies (Admissions to Meetings) Act 1960

 - i **Approve** any Personnel Sub-Committee Recommendations.
 - Approve Clerk/RFO extra hours for month of December
 - Approve review of Clerk/RFO Hours
 - Approve Recommendations of Clerk/RFO job evaluation report
 - Approve any other Personnel Sub Committee recommendations as a result of the report and meeting
 - ii **Approval of Recommendations and any completed further actions** as per the Finance and General Purposes meeting minutes 12th January 2021, including:
 - Q3 End Cost Centre report
 - Risk Management Document – processes, actions, annual diary

- Grant Applications
- Outstanding Grant Payments

- iii **Minutes for Approval and Adoption**, Finance and General Purposes meeting date 12th January 2021

8. **AMENITIES COMMITTEE**

- i. Any outstanding actions from last committee meeting
- ii. Working Group progression with Assets register updating
- iii. **Minutes for Approval and Adoption** – None outstanding. Next Meeting January 25th 2021

9. **PLANNING COMMITTEE**

- i **Minutes for Approval and Adoption** – meeting date 5th January 2021
- ii Any outstanding actions

10. **TO ACCEPT WRITTEN / VERBAL REPORTS FROM THE FOLLOWING:**

- i. Any relevant reports received after publication of this agenda that cannot be held over until the next Full Council meeting

11. **PLANNING MATTERS**

Consideration of any applications received after the publication of this agenda that cannot be carried over until the next Planning Committee Meeting. Comments and Observations to WDC

12. **NEIGHBOURHOOD PLAN MANAGEMENT GROUP**

Any updates needing attention that cannot be held over, as per the Chair's discretion:

- i. Policy 6 – Children's play park refurbishment – **Update**
- ii. Policy 8 – Access road completion – **update**
- iii. Policy 8 – Access road drainage - **update**
- iv. Policy 8 - Refurbishment and extension of Recreation Ground Car park - **Update**

13. **ACTION POINTS AND UPDATES**

- i. **WD/2015/0090/MAO S106**
 - Lime Cross Foul Pumping Station / transfer of land legal agreement and any other updates
 - Play Park
 - Footpath
 - Bus Stop
 - Green Space
- ii. Any urgent matters from the Chair that cannot be held over until February 2021 Full Council

14. **COUNTY AND DISTRICT COUNCILLORS REPORT**

This item shall last not more than 15 minutes or at Chairman's discretion

15. **CORRESPONDENCE – FOR NOTING, RESPONSE OR OTHER ACTION**

- i. Any received following publication of this meeting

16. **ITEMS FOR REFERRAL**

17. **CLOSE OF MEETING**

Date of next meeting – Monday 15th February 2021, 7.30pm