

AGENDA

To all Members of
HERSTMONCEUX PARISH COUNCIL
FINANCE & GENERAL PURPOSES (FGP) COMMITTEE
You are hereby summoned to the next FGP committee meeting on:
Tuesday 9th February 2021, 7.30 p.m. via zoom

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC
The access details to this REMOTE MEETING are:
<https://us02web.zoom.us/j/88613438125>
Meeting ID: 886 1343 8125

Meeting called by: C J Harrison - Clerk to the Council

Signed: CJ Harrison

Date: 3rd February 2021

Committee Members: Cllr Angear, Cllr M Goodsell, Cllr Kenward, Cllr Porter and Cllr Stewart.

Agenda Items

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF MEMBERS' INTERESTS**
3. **DISPENSATION REQUESTS**
4. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
5. **PERSONNEL – To receive any report(s) from the Personnel Committee for noting or action**
A resolution will be made to exclude press and members of the public in the event of making any staffing decisions being made in accordance with the Public Bodies (Admissions t Meetings) Act 1960
6. **FINANCE MATTERS**
 - i Payments and Receipts for approval February 2021
 - ii Bank Reconciliation(s) Unity Trust Current Account (T2) - 31 December 2020 & 31.01.2021
 - iii Bank Reconciliations – all (update including latest information regarding Barclays changes)
 - iv Barclaycard Reconciliation
 - v Bank Summary
 - vi Cost Centre report
 - vii To consider any grant applications following publication of this agenda
 - viii Any quotations for work on behalf of Herstmonceux Parish Council:
 - ix Any other financial matters which cannot be held over until the next meeting
7. **FINANCE OFFICER REPORT AND RECOMMENDATIONS FOR DECISION**
 - i. CIL Update
 - ii. Return of allotment payment to terminated tenant, Plot 8b
 - iii. Retrospectively agree Herstmonceux Parish Council submission of Grant Application of Covid Winter Support Fund - Sussex Community Foundation
 - iv. Agree COVID Grant Support Policy for distribution of any awarded Sussex Community Foundation grant awards to the Parish Council
 - v. Play Park completion – optional recreation ground repair quote

8. **ONGOING AUDIT MONITORING**
 - i. Asset Register updating progression report – insuring of assets
 - ii. Any additional activity

9. **CORRESPONDENCE RECEIVED & AFTER THIS AGENDA HAS BEEN PUBLISHED**
Renewal Application - Asset of Community Value, Merrie Harriers

10. **ITEMS FOR REFERRAL TO NEXT AGENDA**

11. **URGENT ITEMS THAT CANNOT BE HELD OVER TO THE NEXT MEETING AT THE CHAIRMAN'S DISCRETION**

12. **CLOSE OF THE MEETING**

Date of next meeting – 9th March 2021