
**Minutes
Of the
HERSTMONCEUX PARISH COUNCIL FINANCE & GENERAL PURPOSES (FGP) COMMITTEE
Held on
Tuesday 10th March 2020, 7.30 p.m.
Herstmonceux Village Information Centre**

In attendance, Councillors; Ian Stewart – Chairman; Jo Angear and Cllr Goodsell

Also, in attendance; Karen Crowhurst – RFO, Clare Harrison - Clerk

Members of the public - None

Item no	Minutes
1.	TO RECEIVE APOLOGIES FOR ABSENCE
1.1	Apologies were received from Cllr Kenward.
2.	DECLARATIONS OF MEMBERS' INTERESTS
2.1	There were no declarations of interests further to the ones stated at the beginning of the administration term.
3.	DISPENSATION REQUESTS
3.1	There were no dispensation requests.
4.	PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
4.1	There were no questions or comments from members of the public.
5.	PERSONNEL – To receive any report(s) from the Personnel Committee for noting or action <i>A resolution will be made to exclude press and members of the public in the event of making any staffing decisions being made in accordance with the Public Bodies (Admissions t Meetings) Act 1960</i>
5.1	No report was received.
6.	FINANCE MATTERS
6.1	a) Payments and Receipts for approval
6.2	It was agreed to recommend to Full Council approval of the payments and receipts presented. Action – Recommendation to Full Council.
6.3	b) Bank Reconciliation(s)
6.4	The RFO reported that all the bank reconciliations are up to date.

- 6.5 c) Bank Summary
- 6.6 Members noted the bank summary.
- 6.7 d) Cost Centre report
- 6.8 Members noted the cost centre report.
- 6.9 e) To consider any other grant applications after this agenda has been published
- 6.10 There were no grant applications for consideration.
- 6.11 f) Quotations for work on behalf of Herstmonceux Parish Council
- 6.12 There were no quotations for consideration.
- 6.13 g) Any other financial matters which cannot be held over until the next meeting
- 6.14 There were no other financial matters which could not be held over until the next week.

7. FINANCE OFFICER REPORT AND RECOMMENDATIONS FOR DECISION

- 7.1 The Finance Officer reminded Members that the new Spinal Columns were meant to be available today. Members may wish to consider this as this is the only salary increase available to Parish Council Officers.

8. CORRESPONDENCE AND CORRESPONDENCE RECEIVED & AFTER THIS AGENDA HAS BEEN PUBLISHED

- 8.1 There was no correspondence.

9. ITEMS FOR REFERRAL TO NEXT AGENDA

- 9.1 Reallocation of reserves to June F&GP agenda.

10. URGENT ITEMS THAT CANNOT BE HELD OVER TO THE NEXT MEETING AT THE CHAIRMAN'S DISCRETION

- 10.1 There were no urgent items.

11. CLOSE OF THE MEETING

- 11.1 There being no further business, the meeting closed at 7.44pm.