

Herstmonceux Parish Council
 The Parish Office
 4, The Old Forge,
 Gardner Street, Herstmonceux
 East Sussex, BN27 4LG
 Tel: 01323 833312
 clerk@herstmonceuxparish.org.uk



**HERSTMONCEUX PARISH COUNCIL
 Grant/Donation
 Application Form**

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of accounts, showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed. With all applications we request you complete and sign the General Data Protection form, ensuring the Council has permission to hold you and your organisations data for as long as required.

| | Description | Details |
|----|---|------------------------------------|
| 1. | Name of the organisation/group. | What does your organisation do? |
| 2. | Name of person completing this application form. | Name of second person if required. |
| 3. | Your role within the organisation/group. | |
| 4. | Contact details Organisation/Group address or your address: _____ _____ _____ Post code: _____ Tel: _____ Email: _____ | |

| | Description | Details |
|----|---|--|
| 5. | <p>Is your organisation/group a registered charity?</p> <p>If yes, please provide the charity number.</p> | <p>Charity no:</p> <p>-----</p> <p>-</p> |
| 6. | <p>Amount of grant/donation are you requesting?</p> <p>£ _____</p> <p>Please provide your bank details which we will use if your grant is successful.</p> <p>Sort Code: _____</p> <p>Account No: _____</p> <p>Name of Bank: _____</p> | <p>Please provide details on how your grant will be used.</p> |
| 7. | <p>What is the total cost of the project, activity or provision of service or any other reason for applying for a grant?</p> <p>£ _____</p> | <p>How will any shortfall be met? <i>Please include details of any other grants you have received and the amount.</i></p> |
| 8. | <p>Who are your main beneficiaries?</p> <p>How many people will benefit ?</p> <p>How many parishioners of Herstmonceux benefit?</p> | <p>How will your beneficiaries benefit by you receiving a grant from the Parish Council?</p> |

Signed: _____ Date: _____

Please provide any other information to support your application on a separate sheet.